

**State of Maryland
State of Maryland Department of Human Services
Request For Proposals (RFP)**

**Maryland State Directory of New Hires
CSA/MSDNH-25-001-S**

AMENDMENT #2

September 19, 2025

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold** (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

4. References to “MD Think” in the RFP are revised to refer to “Maryland Benefits” as follows:

Section 2.3.3 This file shall be transmitted, every Business Day, to the ~~Maryland Total Human-services Integrated Network (MDThink)~~ **Maryland Benefits** SFTP Server.

Section 2.3.13 The Contractor shall transmit the corrected data from the Federal Rejection Report to the SPM and ~~MDThink~~ **Maryland Benefits** within five (5) Business Days. It is the responsibility of the Contractor to ensure that only complete records are transmitted to the CSA and ~~MDThink~~ **Maryland Benefits** in the daily file via the SFTP.

Section 2.3.40.C. Send to ~~MDThink~~ **Maryland Benefits** and CSA via SFTP on a once a week basis, for the purpose of forwarding to MDOL, an electronic copy of the report of new hires in the format to be agreed upon after award.

Section 2.4.4 Chart

2.3.40	Electronic Data File Transfer via DHS SFTP - to MDThink <u>Maryland Benefits</u>	Electronic Data File. The deliverable shall meet the requirement of Section 2.3.40	Every business day, an electronic copy of the report of new hires to MDThink <u>Maryland Benefits</u> that is in an agreed upon format that is accepted by OCSS.
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Section 3.2.F. The ~~MDThink~~ **Maryland Benefits** will be inclusive of the data transfer planning and implementation, as the data is submitted to MDOL via ~~MDThink~~ **Maryland Benefits** on a weekly basis.

Section 3.3.2.B. Note: After installation of the database, MDThink Maryland Benefits will receive an on-going file on a daily and weekly basis, New Hires report file transfers from the Contractor for forwarding to CSA, the federal OCSS, and MDOL.

Appendix 1. – Abbreviations and Definitions

KK. ~~MDThink – ‘Maryland Total Human services Integrated Network.’~~ Maryland Benefits. A cloud-based shared services platform and data repository for delivering vital human services to citizens of Maryland.

Appendix 7. – Electronic Reading Room

This Electronic Reading Room will be on an MDThink a Maryland Benefits SFTP server. It will contain the following reports:

If you require clarification of the information provided in this amendment, please contact me via email at samuel.eduful@maryland.gov

After 10/1/2025 you may reach out to Henry.ThorStraten@maryland.gov .

Samuel Eduful,
Procurement Officer
September 19, 2025